



## Regional Board Meeting Minutes

August 12, 2024

The Southeast Arkansas Regional Library Board meeting was called to order by Board President, Ruth O'Loughlin at 10:32 am. Those in attendance & via zoom were board members, Larry Alexander, Myra Cingolani, Sandra Crofford, Cristy Dunnahoe, Judi Fava, Kim Forrest, Mack Jewel Grant, Dianna Harmon, Greg Harton, Gaynell Jamison, Ruth O'Loughlin, Diane Parnell, Reathel Privett, Elgenia Ross, Vickie Ross, Vertie Staples, Vern Wilson, Regional Director, Judy Calhoun, and Digital Coordinator, Jennifer Knight.

Greg Harton was introduced as a new Bradley County representative. There were two additions to the agenda. Sandra Crofford made the motion to approve the additions to the agenda. Kim Forrest made the second and the motion passed. Minutes from the May meeting were under review. With no corrections or additions, a motion to approve was made by Diane Parnell and second by Vern Wilson and the motion passed.

### **Director's Report:**

The Director's Report included updates on the technology upgrades in the branches. Monticello, Dumas, McGehee, and Warren have received new public computers. The permanent panels for the Monticello Storywalk have been ordered. All branches have completed their summer reading programs and had a great year. It was a great theme and wonderful participation in all branches.

### **Committee Reports:**

The Branch Improvement Committee report included the renovation to the front of the Dermott Library and security cameras update. All primary branch libraries have security cameras installed.

### **Old Business:**

None

### **New Business:**

First item on the agenda was the change to the November board meeting date. The November meeting would fall on Veteran's Day, a Regional holiday. A motion was made to change the meeting date to Tuesday, November 12 by Vertie Staples. A second was made by Cristy Dunnahoe and the motion passed. Next on the agenda was representatives for the finance committee. The finance committee consists of the officers of the board plus representatives from the other counties. The committee consists of Ruth O'Loughlin – Chicot County, Larry Alexander – Desha County, Vicki Ross – Drew County. Representatives for Bradley and Lincoln were needed. Greg Harton volunteered to be the Bradley County representative and Cristy Dunnahoe volunteered for Lincoln. Sandra Crofford made the motion to accept the finance committee. Kim Forrest made the second and the motion passed.

Next item on the agenda was approval of Julie Hamilton as the new Warren Branch Manager. Ms. Hamilton applied for the position upon the resignation of Kandice Wever. Ms Hamilton did not have

the required bachelor's degree for the position but only lacked two credits. A motion to approve Julie Hamilton as the Warren Branch Manager with the stipulation of degree completion within two years was made by Diane Parnell and second by Judi Fava. The motion passed. Judi Fava made a motion to remove Kandice Wever from all Warren Branch Library bank accounts and add Julie Hamilton as the new manager. Greg Harton made the second and the second passed.

Last on the agenda was a budget for the search committee. Director, Judy Calhoun, presented a budget recommended by the search committee. The budget would cover advertising costs, meals & lodging if needed, as well as training salary. Greg Harton made a motion to move \$8500 from the Region's Discretionary funds to the Capital Outlay funds to use for the search process. Judi Fava made the second and the motion passed.

**Correspondence:**

There was no correspondence.

**Public Comment:**

There was no public comment.

**Announcements:**

The date of the next Regional Board meeting will be held on Tuesday, November 12 at the Monticello Branch meeting room. The meeting was adjourned.